



FOSCORE DEVELOPMENT CENTER

Results Based Skills Development Services

FDC KENYA SKILL BASED WORKSHOPS



Foscore Development Center

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WHO WE ARE:

[Foscore Development Center\(FDC-K\)](#) is a global training and consulting firm that has been assisting organizations and individuals to achieve their objectives and goals. We specialize in capacity building, consultancy and talent development solutions for individuals and organisations, through our highly customized courses and experienced consultants, in a wide array of disciplines:

[FDC Kenya](#) is dedicated to delivering holistic workplace professional, vocational, educational and training solutions aimed at bettering the performance of individuals and groups within organizations. We also do capacity building and development solutions training, Software development and sales among others. The services offered by the FOSCORE Consultancy Unit are divided into three (3) broad categories namely Service Consultancy, Contract Research, Training and Capacity Building described as follows:

- **Service Consultancy:** FOSCORE provides expert professional advice in specific areas identified by the client based on client requirements and specifications. Some services in this area include Management and Business Advisory Services, Technology Risk Management and Advisory Services, Enterprise Risk Management Services, Standardization and Compliance Services, Strategic Planning Services among others
- **Contract Research:** These are services which revolve around research-based consultancy services which leads to the generation of new knowledge, synthesis and analysis of existing knowledge to formulate new creative concepts, innovations, designs, methodologies, understandings, applications and solutions for specified problems on mutually agreed terms and conditions. Services in this area include Monitoring and Evaluation Services, Tracer Studies, Baseline Surveys, Training Needs Assessments, Customer & Employee Satisfaction, Work Environment Assessments, Development Programs Impact Assessments and Market Survey
- **Training and Capacity Development:** FOSCORE provides tailor-made in-service courses, lasting a few days to several weeks. The trainings are aimed at improving knowledge, skills and competence that results in better performance and high professional productivity. Courses offered are delivered by qualified professionals from relevant disciplines and specializations.
- **In-house Training's:** FOSCORE offers training to organisation at their office, country or preferred place all over the world at discounted prices. Kindly contact our training team at training@fdc-k.org



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What we do:

FDC Kenya is dedicated to delivering holistic workplace professional, vocational, educational and training solutions aimed at bearing the performance of individuals and groups within organizations.

We also do capacity building and development solutions training, Software development and sales among others.



FDC-K Consultancy Services

| | |
|---|--|
| Research Support and Collaboration <ul style="list-style-type: none"> • Data collection • Data Management & Analysis • Ms Excel applications & Dashboards Development • Mobile Phone Data Collection Applications • Research Projects and Advisory | Monitoring and Evaluation (M&E) <ul style="list-style-type: none"> • Project Management • Performance Management Monitoring and Evaluation • Database/MIS development • Projects Management and Advisory • Communication and Knowledge Management |
| Agriculture <ul style="list-style-type: none"> • Economic and Policy Analysis • Cost Benefit Analysis and Value for Money Analysis Agriculture, • Food Security and Livelihood Analysis • Food Security Analysis • Value Chain Analysis • Livelihood Analysis | Geographic Information Systems (GIS) and Remote Sensing <ul style="list-style-type: none"> • Web GIS Development • Instructional GIS Implementation • Remote Sensing Data Acquisition |
| Business and Governance <ul style="list-style-type: none"> • Business Planning & Strategies • Risk Management Systems • Investment Analysis advices • Business Process Consulting • Designing of Control System • Business plan preparation • Business interagency analysis | Mobile Data Technologies <ul style="list-style-type: none"> • E-Learning System Implementation • E-learning Content Development • Mobile Data Collection Application Development • M&E Information Systems Development • Android Application Development |



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General Notes

- All our courses can be Tailor-made to participants' needs
- The participant must be conversant in English
- Presentations are well-guided, practical exercises, web-based tutorials, and group work. Our facilitators are experts with more than 10 years of experience.
- Upon completion of training the participant will be issued with a Foscore development center certificate (FDC-K)
- Training will be done at the Foscore development center (FDC-K) centers. We also offer inhouse and online training on the client schedule
- Course duration is flexible and the contents can be modified to fit any number of days.
- The course fee for onsite training includes facilitation training materials, 2 coffee breaks, a buffet lunch, and a Certificate of successful completion of Training. Participants will be responsible for their own travel expenses and arrangements, airport transfers, visa application dinners, health/accident insurance, and other personal expenses.
- Accommodation, pickup, freight booking, and Visa processing arrangement, are done on request, at discounted prices.
- Tablet and Laptops are provided to participants on request as an add-on cost to the training fee.
- One-year free Consultation and Coaching provided after the course.
- Register as a group of more than two and enjoy a discount of (10% to 50%)
- Payment should be done before commence of the training or as agreed by the parties, to the FOSCORE DEVELOPMENT CENTER account, so as to enable us to prepare better for you.
- For any inquiries reach us at training@fdc-k.org or +254712260031
- Website: www.fdc-k.org
- Download our brochure here-<https://fdc-k.org/FDC%20Brochure.pdf>
- [Download our admission Form to fill and share with us](#)
- [Download our pre-training form to fill and share with us](#)



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SEE OUR GROUP RATES BELOW (10% TO 50% DISCOUNTED FOR GROUPS)

NORMAL TRAININGS/ONSITE WORKSHOPS

| Group Size | Discount Rate for Group |
|-------------------|--------------------------------|
| 2-4 | 10% |
| 5-10 | 15% |
| 11-15 | 20% |
| 16-20 | 25% |
| 21-25 | 30% |
| 26-30 | 35% |
| 30-50 | 40% |
| >50 | 50% |

ONLINE WORKSHOPS COST

| Group Size | Discount Rate for Group |
|-------------------|--------------------------------|
| 2-5 | 10% |
| 6-10 | 15% |
| 11-15 | 20% |
| 16-20 | 25% |
| 21-25 | 30% |
| 26-30 | 35% |
| 30-50 | 40% |
| >50 | 50% |



1.0 Research and Data Analysis Workshops

This institute will deliver technical and management capacity in the areas of research and data science necessary to grow data-savvy professionals in businesses, public agencies, and nonprofits.

| | | | | |
|----|--|---------|--------------------------------|-------------------------------------|
| 1 | Research Design, SurveyCTO Mobile Data Collection, GIS Mapping Data Analysis using NVIVO and PYTHON | 10 Days | SurveyCTO,GIS,NVIVO AND PYTHON | View Course Content |
| 2 | Research Design, ODK Mobile Data Collection, GIS Mapping, Data Analysis using NVIVO and SPSS Course | 10 Days | ODK,GIS,NVIVO AND SPSS | View Course Content |
| 3 | Quantitative Data Management and Analysis with SPSS course | 5 Days | SPSS | View Course Content |
| 4 | Mobile Data Collection using ODK & KoboToolBox for Monitoring and Evaluation Course | 5 Days | ODK & KoboToolBox | View Course Content |
| 5 | Data Collection and Management using CSPRO Course | 5 Days | CSPRO | View Course Content |
| 6 | Quantitative Data management, analysis and Visualization with Python | 10 Days | Python | View Course Content |
| 7 | Research Design, SurveyCTO mobile data collection,GIS mapping and data analysis using NVIVO and SPSS | 10 Days | SurveyCTO,GIS,NVIVO AND SPSS | View Course Content |
| 8 | Research Design, SurveyCTO mobile data collection,GIS mapping, Data analysis using NVIVO and STATA c | 10 Days | SurveyCTO,GIS,NVIVO AND STATA | View Course Content |
| 9 | Quantitative Data Management and Analysis with SAS | 5 Days | SAS | View Course Content |
| 10 | Qualitative Data Management and Analysis with NVIVO course | 5 Days | NVIVO | View Course Content |
| 11 | Panel Data Models in Stata course | 5 Days | Stata | View Course Content |
| 12 | Data Analysis, Modeling and Simulation using Excel Course | 5 Days | Excel | View Course Content |



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|----|--|---------|---------------------------|-------------------------------------|
| 13 | INTERNATIONAL MONITORING AND EVALUATION FOR DEVELOPMENT RESULTS Course | 10 Days | SPSS,NVIVO,R OR PYTHON | View Course Content |
| 14 | Research Design,ODK Mobile Data Collection,GIS Mapping, Data Analysis using NVIVO and STATA Course | 10 Days | ODK,GIS,NVIVO AND STATA | View Course Content |
| 15 | Quantitative Data Management and Analysis with STATA | 5 Days | Stata | View Course Content |
| 16 | Transforming, analyzing & visualizing data with Microsoft Power BI Course | 5 Days | Excel(power BI) | View Course Content |
| 17 | Quantitative Data Management and Analysis with R course | 5 Days | R Studio | View Course Content |
| 18 | Research Design,ODK Mobile Data Collection,GIS Mapping,Data analysis using NVIVO and R course | 10 Days | ODK,GIS,NVIVO AND R | View Course Content |
| 19 | Data Visualization with tableau course | 5 Days | tableau | View Course Content |
| 20 | Research Design,ODK Mobile Data Collection,GIS Mapping,Data Analysis using NVIVO and PYTHON Course | 10 Days | ODK,GIS,NVIVO AND PHYTHON | View Course Content |



2.0 Project Management, Monitoring & Development Evaluation Workshops

This institute aims to provide managers and practitioner with the technical and management tools required for monitoring and evaluating development policies, programs, and projects at the local, International, regional, and global levels.

| | | | | |
|----|---|---------|-------------|-------------------------------------|
| 1 | Project Appraisals and Impact Evaluations course | 10 Days | Excel | View Course Content |
| 2 | Project Proposal and Report Writing Skill course | 5 Days | Excel | View Course Content |
| 3 | Advanced Microsoft Project (MS Project) Course | 5 Days | MS Project | View Course Content |
| 4 | Monitoring and Evaluation for Governance course | 5 Days | | View Course Content |
| 5 | Impact Evaluation for Evidence-Based Policy in Development course | 10 Days | STATA,NVIVO | View Course Content |
| 6 | Project Administration, Negotiation skills and Contract Management course | 5 Days | MS project | View Course Content |
| 7 | Advanced Monitoring and Evaluation for Development Results Course | 10 Days | GIS,NVIVo | View Course Content |
| 8 | Project Management Monitoring and Evaluation with MS Projects Course | 5 Days | MS Project | View Course Content |
| 9 | Monitoring Evaluation and Data Analysis for Community Based Projects Course | 10 Days | MS project | View Course Content |
| 10 | Project Monitoring and Evaluation with Data Management and Analysis course | 10 Days | NVIVO,STATA | View Course Content |
| 11 | Advanced Project Management course | 20 Days | MS project | |



3.0 Mobile Technologies Workshops

The goal of the institute is to equip learners with the essential knowledge and skills they need to fully leverage information and communication technologies (ICTs) to achieve International development goals.

| | | | | |
|----|---|---------|---|-------------------------------------|
| 1 | Training Course on Linux Unix OS | 5 Days | UBUTU,KUBUNTU OR YOUR PREFFERED VERSION | View Course Content |
| 2 | Advanced SurveyCTO for Data Collection and Mapping course | 5 Days | SurveyCTO and GIS | View Course Content |
| 3 | Online Marketing,Social Media, Google and Email Marketing Course | 5 Days | | View Course Content |
| 4 | Mobile Data Collection and Management using KoBoToolBox Course | 5 Days | KoBoToolBox | View Course Content |
| 5 | Project Information Management System for Development Organizations and NGOs Course | 5 Days | PIMS | View Course Content |
| 6 | Training Course on Microsoft Access | 5 Days | Microsoft Access | View Course Content |
| 7 | Website Design using Joomla Training Course | 5 Days | Joomla | View Course Content |
| 8 | Advanced Computer Skills Training Course | 10 Days | Windows Operating System | View Course Content |
| 9 | Website Design using Wordpress Training Course | 5 Days | Wordpress | View Course Content |
| 10 | Mobile Data Collection using ODK & KoboToolBox Course | 5 Days | ODK | View Course Content |
| 11 | Content Management System using PHP and MYSQL, Website penetration Testing and use of Laravel Cours | 10 Days | Xamp,PHP,Laravel and Kali Linux | View Course Content |
| 12 | Information Security and Data Management Course | 5 Days | Cyber Risk Management | View Course Content |
| 13 | Photography Videography and Film Production course | 10 Days | Adobe Photoshop, Adobe Premier Pro, Adobe After Effects | View Course Content |



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|----|---|---------|---------------------|-------------------------------------|
| 14 | Office ICT Basic Skills Training Course | 5 Days | MS word | View Course Content |
| 15 | Mobile Application Development Course | 10 Days | ADROID,IOS,XML,JAVA | |



4.0 Governance, Administration, Communication, Leadership and Business Workshops

This institute will provide quality affordable short-term leadership and management development training programmes for corporate and business executives to strengthen their ability to carry out their role as leaders in serving their institutions, colleagues, and Community.

| | | | | |
|----|---|---------|--|-------------------------------------|
| | Treasury Cash Management Course | 10 Days | Case study Relevant ,Materials and Softwares | View Course Content |
| 1 | Treasury Cash Management Course | | | |
| 2 | Grant Management using Quickbooks Course | 10 Days | Quickbooks and Excel | View Course Content |
| 3 | Grant and Proposal Writing Course | 10 Days | Relevant Skills | View Course Content |
| 4 | Procurement logistics and Supply Chain Management course | 10 Days | EXCEL AND ACCESS | View Course Content |
| 5 | Business Negotiation Skill Course | 5 Days | Excel | View Course Content |
| 6 | Leadership, Communication and Interpersonal Skills for Managers | 5 Days | Case Studies | View Course Content |
| 7 | Office Management And Effective Administration Course | 5 Days | Case study and Relevant Materials | View Course Content |
| 8 | Entrepreneurship and Innovation Course | 10 Days | Excel for Business,Case study and Relevant Materials | View Course Content |
| 9 | Real Estate Development, Investment and Management course | 5 Days | Excel | View Course Content |
| 10 | High Performance Leadership Programme | 5 Days | | View Course Content |
| 11 | Account Management and Business Development course | 5 Days | Excel for Business,Case study and Relevant Materials | View Course Content |
| 12 | Executive Leadership & Management Program Course | 5 Days | | View Course Content |
| 13 | Islamic Financial Management Course | 10 Days | Excel | View Course Content |
| 14 | Leading Digital Transformation and Innovation | 5 Days | | View Course Content |
| 15 | Advanced Management Program Course | 5 Days | | View Course Content |
| 16 | Financial Modeling and Valuation Course | 5 Days | Excel | View Course Content |



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|----|--|---------|--|-------------------------------------|
| 17 | Financial Analysis using excel Course | 10 Days | Excel | View Course Content |
| 18 | Finance for Non Finance Executives course | 5 Days | Excel | View Course Content |
| 19 | Leadership and Diplomacy Training Course | 5 Days | | View Course Content |
| 20 | Business Management Course | 5 Days | Excel | View Course Content |
| 21 | Time Management and Personal Effectiveness course | 5 Days | Case study Relevant Materials and Softwares | View Course Content |
| 22 | Developing organization Balanced Scorecard course | 5 Days | Excel | View Course Content |
| 23 | Business Continuity Planning and Management Course | 5 Days | | View Course Content |
| 24 | Advanced Excel Dashboards course | 5 Days | Excel | View Course Content |
| 25 | Grant Management and Fundraising Course | 10 Days | NA | View Course Content |
| 26 | Financial Management, ERP systems, Accounting, Capital budgeting, Presentation design, Management, a | 10 Days | ADVANCED EXCEL,ERP,POWE RPOINT,ACCESS | View Course Content |
| 27 | Accounts Receivable Management and Development of Credit Policies Course | 5 Days | Excel for Business,Case study and Relevant Materials | View Course Content |
| 28 | Non-Governmental Organizations (NGO) Management course | 10 Days | Excel | View Course Content |
| 29 | Public Sector Procurement Course | 10 Days | Field Visit | View Course Content |
| 30 | Economic Data Management and Analytics Course | 10 Days | SAS,R,EXCEL,STAT A,PYTHON,SPSS | View Course Content |
| 31 | Corporate Communications and Public Relations course | 5 Days | Case study and Relevant Materials | View Course Content |
| 32 | Transformational Leadership and Governance Course | 5 Days | | View Course Content |
| 33 | Emotional Intelligence (EQ) for Leaders and Managers | 5 Days | Case Studies | View Course Content |
| 34 | Electronic Document & Records Management course | 5 Days | Excel | View Course Content |
| 35 | Performance Management for public officers | 10 Days | Case Studies and Relevant Softwares | View Course Content |
| 36 | Business Process Analysis course | 5 Days | Excel | View Course Content |



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| | | | | |
|----|--|---------|-------------------------------------|-------------------------------------|
| 37 | International Financial Reporting Standards (IFRS) course | 5 Days | Excel | View Course Content |
| 38 | Grant Management using Sun Accounting System Course | 10 Days | SUN AND EXCEL | View Course Content |
| 39 | Financial Management, Budgeting and Auditing of Donor Funded Projects course | 10 Days | Excel | View Course Content |
| 40 | Development of Quality Management Systems Course | 5 Days | Excel | View Course Content |
| 41 | Credit Control and Debt Management Course | 5 Days | Excel | View Course Content |
| 42 | Report Writing and Presentation Skill Course | 5 Days | Word | View Course Content |
| 43 | Writing and Analysis of Case Study course | 5 Days | Case study and Relevant Materials | View Course Content |
| 44 | Strategic Management Training | 5 Days | Case Studies | View Course Content |
| 45 | Project Development And Proposal Writing Course | 5 Days | Case study and Relevant Materials | View Course Content |
| 46 | Corporate Governance, Business Ethics and Corporate Social Responsibility course | 5 Days | | View Course Content |
| 47 | Public Private Partnership for Development Course | 10 Days | Case Studies and Relevant Materials | View Course Content |
| 48 | Sales and Customer Service Course | 5 Days | Case Studies | View Course Content |
| 49 | Advanced Excel Formulas and Functions course | 5 Days | Excel | View Course Content |
| 50 | Strategic Communication Training For Managers And Executives Program Course | 5 Days | Case study and Relevant Materials | View Course Content |
| 51 | IFRS 9 for Banks and Other Financial Institutions | 5 Days | Practical Skills | View Course Content |
| 52 | Inventory Control And Warehouse Management Course | 10 Days | Case study and Relevant Materials | View Course Content |
| 53 | Human Resources Management, Development and Auditing course | 10 Days | Excel | View Course Content |
| 54 | Public Sector Management course | 10 Days | Case Studies and Relevant Softwares | View Course Content |
| 55 | Budgeting for Managers Course | 5 Days | Excel | View Course Content |



5.0 Humanitarian Workshops

This institute aims to develop hands on learning programmes that give learners the confidence and skills to save and protect lives and minimize suffering in humanitarian emergencies as well institute long term and sustainable solutions to the development challenges of communities.

| | <u>COURSE</u> | DAYS | MODE OF TRAINING | <u>VIEW WORKSHOP SCHEDULES FOR REGISTRATION</u> |
|---|--|--------|-----------------------------------|---|
| 1 | Community Development Training Course | 5 Days | Field Work | View Course Content |
| 2 | Gender Analysis and Development Course | 5 Days | Field Work | View Course Content |
| 3 | Human Rights Leadership Development Course | 5 Days | | View Course Content |
| 4 | Gender Equity Achievement in Development Projects Course | 5 Days | Field Work | View Course Content |
| 5 | Multi-Hazard Early Warning Systems Course | 5 Days | | View Course Content |
| 6 | Gender Mainstreaming, Analysis and Planning Course | 5 Days | Case study and Relevant Materials | View Course Content |



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| | | | | |
|----|---|--------|------------|-------------------------------------|
| 7 | Gis for Disaster Risk Management Course | 5 Days | | View Course Content |
| 8 | Trauma Support and Counselling Course | 5 Days | | View Course Content |
| 9 | Disaster and Risk Management Course | 5 Days | | View Course Content |
| 10 | Gender-based Violence course | 5 Days | | View Course Content |
| 11 | Community Based Risk Reduction Course | 5 Days | Field Work | View Course Content |
| 12 | Sustainable Local Economic Development Course | 5 Days | Field Work | View Course Content |
| 13 | Public Health in WASH during Emergencies Course | 5 Days | Field Work | View Course Content |



6.0 Geospatial and Earth Observation workshops

The institute aims to impart knowledge in applied aspects of GIS and Remote Sensing and emerging real world problems of various kinds faced by the industries and the society on both the technological and environmental fronts; and to equip and enrich minds to meet global challenges in development, innovation and application of technology in the service of Humanity.

| | | | | |
|----|--|--------|-----------------------------------|-------------------------------------|
| 1 | Community Development Training Course | 5 Days | Field Work | View Course Content |
| 2 | Gender Analysis and Development Course | 5 Days | Field Work | View Course Content |
| 3 | Human Rights Leadership Development Course | 5 Days | | View Course Content |
| 4 | Gender Equity Achievement in Development Projects Course | 5 Days | Field Work | View Course Content |
| 5 | Multi-Hazard Early Warning Systems Course | 5 Days | | View Course Content |
| 6 | Gender Mainstreaming, Analysis and Planning Course | 5 Days | Case study and Relevant Materials | View Course Content |
| 7 | Gis for Disaster Risk Management Course | 5 Days | | View Course Content |
| 8 | Trauma Support and Counselling Course | 5 Days | | View Course Content |
| 9 | Disaster and Risk Management Course | 5 Days | | View Course Content |
| 10 | Gender-based Violence course | 5 Days | | View Course Content |
| 11 | Community Based Risk Reduction Course | 5 Days | Field Work | View Course Content |
| 12 | Sustainable Local Economic Development Course | 5 Days | Field Work | View Course Content |
| 13 | Public Health in WASH during Emergencies Course | 5 Days | Field Work | View Course Content |



7.0. Agriculture workshops

Agriculture Development, Food Security and Livelihoods Institute. This institute aims to develop hands on learning programmes that give learners the confidence and skills to contribute to elimination hunger, food insecurity and malnutrition; Making agriculture, forestry and fisheries more productive and sustainable; Reducing rural poverty; Enabling inclusive and efficient Agricultural and food systems and increasing the resilience of livelihoods to threats and crises.

| | | | | |
|----|--|--------|-----------------------------------|-------------------------------------|
| 1 | Community Development Training Course | 5 Days | Field Work | View Course Content |
| 2 | Gender Analysis and Development Course | 5 Days | Field Work | View Course Content |
| 3 | Human Rights Leadership Development Course | 5 Days | | View Course Content |
| 4 | Gender Equity Achievement in Development Projects Course | 5 Days | Field Work | View Course Content |
| 5 | Multi-Hazard Early Warning Systems Course | 5 Days | | View Course Content |
| 6 | Gender Mainstreaming, Analysis and Planning Course | 5 Days | Case study and Relevant Materials | View Course Content |
| 7 | Gis for Disaster Risk Management Course | 5 Days | | View Course Content |
| 8 | Trauma Support and Counselling Course | 5 Days | | View Course Content |
| 9 | Disaster and Risk Management Course | 5 Days | | View Course Content |
| 10 | Gender-based Violence course | 5 Days | | View Course Content |
| 11 | Community Based Risk Reduction Course | 5 Days | Field Work | View Course Content |
| 12 | Sustainable Local Economic Development Course | 5 Days | Field Work | View Course Content |
| 13 | Public Health in WASH during Emergencies Course | 5 Days | Field Work | View Course Content |



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TRAINING PHOTOS



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USAID

FROM THE AMERICAN PEOPLE



UNITED NATIONS



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OFFICE OF THE DIRECTOR OF PUBLIC OFFICERS' DECLARATIONS



RURAL FINANCE EXPANSION PROGRAMME

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